



City of Whittier

CITY CLERK-TREASURER DEPARTMENT

13230 Penn Street, Whittier, California 90602-1716

(562) 567-9850 Fax (562) 567-2870 www.cityofwhittier.org

April 1, 2013

Roy McKee
8110 Davista Drive
Whittier, CA 90602

Dear Mr. McKee:

On March 22, 2013, the City received two Requests for Public Records from you. The requests are for a Letter of Agreement and a Term Sheet between the City, Matrix Oil and Clayton Williams Energy from the time period of December 2007 to February 2008. The City has located records which may be responsive to your request.

As you may know, the Public Records Act permits a public agency to withhold from disclosure records that are exempt from disclosure. (Government Code Section 6250 et seq.) The City is withholding records from disclosure, in whole or in part, pursuant to one or a combination of the exemptions listed below.

- Preliminary drafts, notes, or interagency or intra-agency memoranda are exempt from disclosure pursuant to California Government Code Section 6254(a).
- Records that reveal the deliberative process of decision-makers are exempt from disclosure under the deliberative process privilege pursuant to California Government Code Section 6254(k) and 6255.

The non-exempt responsive document is enclosed. Please call me at (562) 567-9850 if you have any questions regarding this matter.

Sincerely,

Kathryn A. Marshall
City Clerk-Treasurer

Enclosure

